

Camp Sportsplex  
Family Handbook  
Summer 2023

Welcome to Camp Sportsplex Summer 2023! My names is Danielle and I am the Camp Director! This is my 10th summer running camp Sportsplex! I am a mom to three, two of which attend summer camp with me and one needs a few more years until he is ready! I love all my campers as if they are my own! I am excited to make memories with you and your families! Camp is meant to be fun for our campers and stress free for our parents which is what I strive to make this experience. Whether you are new to Camp Sportsplex or are a seasoned camper we are pleased to welcome you to the 2023 camp program!

In this handbook you will find everything you and your family needs to know about Camp Sportsplex.

Communication is key to a fun summer for you and us if at any time you have any question or concerns, please feel free to contact me at (845)565-7600 or Drusso@sportsplex-nw.com.

Thank You,

Danielle Russo

Children’s Programming Director

Sportsplex New Windsor

**What does my Child need to bring to camp?**

Each day your child will be involved in activities that will require them to have certain accessories on hand. We ask that everything your child brings with them to camp be LABELED WITH THEIR FULL NAME! This way we can prevent your child’s belongings from being lost or swapped by another camper. Please follow the list below on what your child will need to bring to camp every day.

* Lunch- Lunch must be in an insulated lunchbox. We do not have the space to provide refrigerators for your child’s lunch.
  + **NO TREE NUT PRODUCTS ARE ALLOWED**
* Water bottle- LABELED
* Bathing Suit(s) – Your child will be swimming twice a day. **We strongly suggest kids coming in with swim suit on**. Please send in a change of clothes each day.
* Shoes for the pool deck – it can get hot!
* Towel – LABELED
* Sunscreen- LABELED
  + We ask that you apply sunscreen to your child before they arrive to camp
  + Counselors, can reapply IF YOU have signed the medical history form that gives us permission to reapply.
  + Bug spray and a hat may be another necessity but are not mandatory
* Sneakers
  + Sneakers are mandatory during tennis lessons. If your child does not have sneakers on, they WILL NOT BE ALLOWED ON THE TENNIS COURTS!
* A backpack to store all of the camp necessities in.
* **A LABELED zip lock bag- your child will bring their swim cap back and forth to camp in this bag**

**\*\*\*\*PLEASE DO NOT SEND YOUR CHILD IN WITH ANY VALUABLES!! INCLUDING JEWELRY, COLLECTIBLE CARDS, ELECTRONIC GAMES, IPODS AND CELL PHONES! WE CANNOT BE RESPONSIBLE FOR ANY LOST OR STOLEN ITEMS SO PLEASE RESPECT THIS POLICY. IF A COUNSELOR SEES ONE OF THESE ITEMS ON A CHILD IT WILL BE HANDED OVER TO THE DIRECTOR FOR THE DAY AND RETURNED TO THE PARENT AT PICKUP\*\*\*\***

**Drop Off and Pick-up Procedures**

Our typical camp hours are from 9:00am – 3:45pm. With a half day Tot Camp offered from 9:00am – 11:45am. We do offer extended care to campers from 7:00am – 9:00am and from 4:00pm – 7:00pm. If you need to use extended care as a drop in program a valid credit card needs to be on your child’s account.

Drop off and pick-up procedures:

* We ask parents to drop their child off at the back of the facility promptly at 9:00am.
* **WE STRONGLY SUGGEST THAT YOU PLEASE STAY IN YOUR CAR WHEN DROPPING OFF**. If you must get out you will need to park and walk your child over to us. If your child needs to be unbuckled from a car seat, please pull to the side we will assist them. Please make this aware to anyone dropping off or picking up their child.
* **Please always follow the traffic directors.**
* At pick up your child will be walked to your car by a counselor. **AGAIN, it makes the line go a lot quicker if you all stay in your cars and do not get out!**
  + Please pick your child up on time, if you are later than 4:00 you will be charged extended care fees.
* We will only release children to names provided on the emergency contact form.
  + If your child is being picked up by someone else please provide AN email to the director at the beginning of the day and have that person have an ID on them.
* If you are using our extended care hours pick up and drop off will be in the front classroom. There is an entrance in the front of the building which leads directly to this classroom.
* Late Drop offs and early pickups - **Will take place at the front desk.** **An email or call to Danielle must be made ahead of time and the child will be walked to you by an employee at the front entrance.**  Please do not enter any of the camp areas to pick up a child.

RAINY DAY DROP OFF AND PICK UP

* Drop off- On rainy days drop off will be dropped off to the main studio. The main studio is located on the south end of the building. We will have a counselor outside on rainy days directing traffic and bringing your child to your car. For rainy days, you **MUST** stay in your cars and let the staff handle the process.
* Pick up- On rainy days your child will be dismissed out of the main studio doors. The main studio is located on the south end of the building. We will have a counselor outside on rainy days directing traffic and bringing your child to your car. For rainy days, you **MUST** stay in your cars and let the staff handle the process.

**Lunch**

**\*\*\*Camp Sportsplex is a nut-Free zone. We ask that due to allergies you do not send your child in with any nut products! \*\*\***

* We ask that all lunches be packed in an insulated **labeled** lunchbox- NO PAPER BAGS!
* **FRIDAY LUNCH**- We will offer pizza on Friday’s for the kids to purchase. It will be $5.00 and will include a juice box and two slices of pizza. (**PIZZA MONEY CAN BE CHARGED TO YOUR ACCOUNT**) An email to Danielle with your child’s grade and name will get you on the list for pizza you can choose to pay weekly or pay upfront for the weeks your child will attend.
* Snack
  + Please pack a snack for snack time (not to be eaten at lunch time) TOT campers should pack two snacks besides lunch. Please label them SNACK so we know that it is not for lunch. We will do ice pops every once in a while. It is helpful if you label the snack.
  + Your child may choose to bring snack money in with them to purchase snack:
    - Snack money should be sent in once a week in an envelope with your child’s name and grade on it. **We cannot accept money that is not in an envelope.**
    - Your child’s counselor will hold onto any leftover snack money for the week and all left over snack money will be sent home on Friday. Campers cannot keep snack money on them.
    - On Friday’s we will sell ice cream- Ice Cream will $1.00- Please send in ice cream money similar to snack money in an envelope labeled with child’s name and grade.
    - Please note if you would like snack and ice cream to be charged to your account an email must be sent to Danielle – campers can not tell us to charge the account.

**Swim**

Your child will be using our outdoor pool twice throughout the day while attending camp.

* All Campers will get two free swim session a day.
* On the first Monday your child attends camp they will be assessed by a certified swimming instructor. The instructor will then place your child in the correct swimming level. Swim caps will be handed out on Mondays. The color of your child’s swim cap will let the lifeguards during free swim know where your child may swim safely.
* Please note that our tot campers and any non-swimmer that cannot stand in the shallow end will be using our 1 ½ foot kiddie pool during free swim time.
* **Your child's swim camp will be sent home in a zip lock bag (provided by you) daily.** (**PLEASE DO NOT REMOVE THEM FROM THEIR BAGS WE WILL NOT SUPPLY THEM WITH ANOTHER CAP IF THEY DO NOT BRING IT TO CAMP WITH THEM) THEY WILL NOT BE ABLE TO SWIM IF THEY DON’T HAVE THEIR CAP!!!!!!**
* **PLEASE REMEMBER TO SEND YOUR CHILD WITH THEIR BATHING SUIT ON UNDER THEIR CLOTHES –** and pack a second suit if your child will not be comfortable getting back into a damp bathing suit for their afternoon swim**.**
* We ask that you **please label** your child’s bathing suit and towel with their name.

Racquet Games

During a day at Camp Sportsplex your camper will rotate between, tennis and pickleball. These activates will be led by our racquet game directors.

* We ask that your child comes prepared to play tennis with sneakers on.
  + No camper will be allowed on the tennis courts if they do not have sneakers on.
* All equipment is provided by Sportsplex. If your child has a racket and would like to bring it they can**!** If you would like to purchase a racket Sportsplex does sell them. We ask that you label the equipment. All campers will be responsible for their own equipment.
* If tennis is an activity your child enjoys, we do offer private one on one session during camp times. A tennis plus flyer will be emailed to all families enrolled.

**ARTS & CRAFTS**

Your child will also take part in the arts and craft program at Camp Sportsplex. Each week they will make projects relating to the theme of the week.

Please take note that your child will be using multiple arts and crafts products throughout the day so please dress them appropriately. If you do not want a specific item to get paint or marker on it please do not send your child to camp in that item of clothing.

**FITNESS**

Our 7th & 8th graders get a half hour three times a week with a certified personal trainer.

**SPECIAL EVENTS**

Each week at Sportsplex Camp we plan out a special theme for your children to enjoy. This summer our themes will be Water World week, Superhero week, Disney/Pixar week, Carnival Week, Around the World, Winter Wonderland, Color Wars, and our Talent Show! We will try our best to continue to bring these events to the kids in a fun and safe way!

Every Wednesday we also will be having wacky Wednesday’s! Each week will be a different theme and your child can dress up for the day!

They are as follows

Week 1- Red, White and blue day   
Week 2- Superhero Day

Week 3- Disney Day  
Week 4- Halloween Day  
Week 5- Beach Day   
Week 6- Pajama Day   
Week 7- Tie Dye   
Week 8- School Spirit Day

**Friday August 19th will be our talent show and our Award Ceremony. More information to follow.**

**Add On’s**

**This summer we will be adding three specials add on’s to summer camp( to register for the Tumble Bus and the Zoo you may email Danielle)**

* **Tumble Bus-** The Tumble Bus will attend camp on the following dates July 10th, July 24th and Aug 9th for grades tot – 1st grade. Your child will get 30 minutes of bounce. To participate it will be $10 a child per day.
* **Renegades Games-** For grades 2nd- 8th. July 20th. Your child will be bussed to renegades stadium to see a game. Price $45 per child. This will include transportation, the game, lunch and a hat. Permission slips will be sent out VIA email as we get closer.
* **Two by Two Zoo-** For grades tot- 4th grade $10 per child Wednesday Aug 16th. The zoo will allow the kids hands on interaction with Kangaroos, goats, rabbits, tortoises, snakes, bearded dragons and chickens (subject to change).

**Camp Emergencies**

Camp Sportsplex number one priority is the safety of all the campers and camp staff. We ensure through training and weekly staff meetings that safety is always maintained. If we do have an emergency on site all staff members are trained on the procedures that Sportsplex has pre-approved.

* In the event that we need to evacuate the building the staff will make certain that your children are all together and brought to a safe meeting site while parents/guardians are notified to come pick up the campers. The same goes for anytime Sportsplex must close the building.
* All children must have three emergency contact numbers on file. If at any time these numbers must change, please contact Danielle ASAP.
* Your children will have fire drill practices once throughout each session of camp.

Health Center

* On site we will have a health center set up with first aid equipment and a Medical Director for any health issues that may arise during camp.
* We do ask that you only send your children into camp in good health. If at some point we feel it is necessary for your camper to be sent home you will be notified to come and pick them up. So please keep your child at home if they are feeling ill. ANY CHILD WITH A FEVER IS BEING ASKED TO BE KEPT HOME 48 HOURS.
* Please note that all medical forms must be returned to Miss Danielle **no later** than May 15th. If the Medical forms are not present by the first day of camp, we will not allow your child to come to camp that day.

COVID 19 regulations ( subject to change)

* Anyone with symptoms of COVID-19 should stay out of the child care program for 5 days OR until they receive a negative COVID-19 test (whichever is first). Before returning to program, symptoms should be improving and you should be fever-free for at least 24 hours;
* Anyone who comes to the child care program with symptoms or who develops symptoms while at the program should be sent home and encouraged to get tested. Symptomatic children or staff who are able to wear a mask should do so while at the program. If possible, children with symptoms who cannot wear a mask should be separated from others and provided supervision while waiting to leave the program;
* Anyone who tests positive for COVID-19 should remain isolated at home for a period of at least 5 days and symptoms should be improving and be fever-free for at least 24 hours before returning to the child care program;
* Anyone who tested positive for COVID-19 and is returning to program between days 5 and 10 should wear a well-fitting mask, up through day 10, if they are able to tolerate one; OR may remove their mask following two negative COVID tests taken 48 hours apart. Children who are unable to wear a mask may still return to the child care program if they do not have symptoms;
* Anyone who has had close contact with someone with COVID-19 (this means when they were within six feet of someone with COVID-19 for more than 15 minutes in a 24-hour period) should wear a mask for 10 days whenever feasible. If they do not have symptoms, they do not need to quarantine and can attend the child care program.